



Republic of the Philippines  
City of Cagayan de Oro  
**OFFICE OF THE CITY MAYOR**

**cagayan  
deOro**  
city of golden friendship

**NOTICE TO PROCEED**

19 January 2023

**JESA C. LUMBATAN**

Authorized Representative  
Sheridan Marketing, Inc.  
1441 Zurich Street, Helvetia Heights Subd.,  
Brgy. Villamonte, Bacolod City, Negros Occ.

Dear Ms. Lumbatan:

The attached Contract Agreement having been approved, notice is hereby given to **Sheridan Marketing, Inc.** that the work may commence on the **Supply and Delivery of 200 Length Shallow Dome Type Fixture and Other Items; PR No. 22-2753 dated August 16, 2022; SN 239 - 2022**, effective upon the receipt of this Notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Cagayan de Oro.

Very truly yours,

**ROLANDO A. UY**  
City Mayor

I acknowledge receipt of this Notice on January 19, 2023

Name of the Representative of the Bidder: JESA C. LUMBATAN

Authorized Signature: Jesa C. Lumbatan